

Eligibility criteria IPMA C

The eligibility criteria for the IPMA level C assessment are:

- The level C assessment course has to be completed within 18 months after signing up for level C theory.
- During the last six years* you need to have gained 36 months of project management experience on IPMA level C (complexity score ≥ 16). If, during a certain period, you were in charge of more than one project, we will not count these months twice. We assume that you have spent about half of your working time on projects: 36 months and 2.500 hours.
- The first project you describe in the Experience document must take place in full within the last 6 years and must be completed when you register for this assessment. You were the project manager responsible for this project from beginning to end**
- You are able to demonstrate all competence elements on the basis of the three projects you described in the Executive summary report.
- For old projects, only the months and hours within the past six years count towards your experience.

Past experience

It may be the case that you are not able to demonstrate sufficient experience in the past 6 years – for instance because you temporarily held a different position – but have obtained enough relevant experience prior to those 10 years. In such a case it may well be possible to have experience of 6-10 years ago count as relevant experience in order to meet requirements. To this end, you are required to describe this experience in the Experience document, where you will need to tick the box on page 6. In the field 'remarks', you write the reason why you want to include older projects as relevant experience. Subsequently, IPMA Certificering will decide if the experience is relevant considering the circumstances.

What is an IPMA level C project?

The level of complexity as described by you in your Experience document is leading for the level of a project: IPMA level A, B, or C. The complexity is determined by a large number of factors. Therefore, you are required to elaborate on the project scorelist for every described project. For every project, you therefore also need to attribute a complexity level score: A, B or C.

In order to help candidates along, the list below indicates the expected minimum size of a typical A-, B- or C-level project. For example, a C (co-) project manager will have more difficulty demonstrating leadership competencies if his/her project consists of 5 members or less, with a total of one man per year or less spent on the project result. Also, it will be more difficult to come up with practical examples of specific actions ('STARS') if a candidate has spent 200 hours or less on a project. But even so: these are not minimum requirements but rather guidelines, and the way they are to be interpreted differs per sector. These indicative numbers are listed below.

Indicative criteria of an IPMA level C-project

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| Period you were the designated project manager | ≥ 3 months |
| Scheduled project lead time | ≥ 3 months |
| Actual project lead time | ≥ 3 months |
| Number of people directed | ≥ 5 |
| Number of hours of the people you directed | ≥ 1.100 |
| Number of hours spent on the project as a project manager | ≥ 200 |
| Number of stakeholders | ≥ 4 |

