

IPMA level B project management

The IPMA level B project management course is intended for the experienced project manager. With the IPMA level B certificate you prove that you are able to lead projects independently.

Eligibility criteria

To be eligible for IPMA level B project, you must demonstrate that you have adequate experience with sufficiently complex projects. This concerns the total of all projects that count for that level. The minimum experience requirement is:

At least 60 non-overlapping months of experience as project manager in the last 8 years, of which at least 36 months at IPMA level B (complexity score ≥ 25). The rest is allowed at IPMA level C (complexity score ≥ 16).

You describe as many projects as needed in order to demonstrate that you meet this experience requirement. There is room to describe 10 projects. But if, for example, you only need 5 projects to meet this experience requirement, you may leave the questions for projects 6 to 10 empty.

You may not be able to show that you have enough months' worth of experience in the last 6 (level C) or 8 (level B) years, for example because you temporarily held a different position. However, you can compensate by demonstrating that you have gained sufficient experience in the period before that. In such cases, it may be possible to count experience from 9 to 12 years ago in order to meet the experience requirement.

What is a level B or level C project?

The complexity as described by you in the Experience document determines the level of the projects: IPMA level B or C. The complexity is determined by a large number of factors.

An indication of the expected minimum size of a typical level B or C project is given below. For example, it will be difficult for a level C (part) project manager to demonstrate the competencies of leadership and teamwork if his or her project team has fewer than 5 people and/or if your team contributed less than three quarters of a man-year to the project result; or it will be difficult to provide sufficient examples of actions ('STARS') if the candidate has spent less than 200

hours on the project. However, these are not minimum requirements: the figures are indicative and their interpretation varies from sector to sector. The indicative figures are given in the table below.

Indicative criteria of complexity	IPMA level C	IPMA level B
Period you were the designated project manager	≥ 3 months	≥ 9 months
Scheduled project lead time	≥ 3 months	≥ 9 months
Actual project lead time	≥ 3 months	≥ 9 months
Number of people directed	≥ 5	≥ 10
Number of hours of the people you directed	≥ 1.100	≥ 6.250
Number of hours spent on the project as a project manager	≥ 200	≥ 700
Number of stakeholders	≥ 4	≥ 8

A detailed description of the admission requirements and complexity can be found in the Explanatory Note and Instructions. The templates, instruction and sample papers are available on [request](#).

