

Admission Requirements

IPMA-B-Project

- In the last 8 years, you have at least 60 non-overlapping months of experience as a project manager, of which at least 36 months at IPMA B level (complexity score > 25). The rest may be at IPMA C level (complexity score >16).
- We assume that you have spent approximately half of your working time on projects. Over 60 months, that is +/- 4400 hours.
- The table below gives an indication of the expected minimum scope of a 'typical' B-project. These are not minimum requirements. These figures are a guideline, and their interpretation differs per sector.

Project complexity factors	Indicative guidelines IPMA-C	Indicative guidelines IPMA-B
Period during which you were the responsible Project Manager	≥ 3 months	≥ 9 months
Planned project duration	≥ 3 months	≥ 9 months
Actual project duration	≥ 3 months	≥ 9 months
Number of people managed (directly and indirectly)	≥ 5	≥ 10
Number of hours worked by the people you managed (directly and indirectly)	≥ 1.100	≥ 6250
Number of hours you spent on the project as the Project Manager	≥ 200	≥ 700
Number of stakeholders	≥ 4	≥ 8

IPMA-B-Programma

- In the last 8 years, you have at least 60 non-overlapping months of experience as a Program manager, of which at least 36 months at IPMA B level (complexity score >25). The rest may be at IPMA C level (complexity score >=16).
- We assume that you have spent approximately half of your working time on Program management. Over 60 months, that is +/- 4,400 hours.
- The table below gives an indication of the expected minimum scope of a 'typical' B-Programm. These are not minimum requirements. These figures are a guideline, and their interpretation differs per sector.

Program complexity factors	Indicative guidelines IPMA-C	Indicative guidelines IPMA-B
Period for which you are responsible	≥ 9 months	≥ 15 months
Planned project duration	≥ 9 months	≥ 15 months
Actual project duration	≥ 9 months	≥ 15 months
Number of people managed (directly)	≥ 4	≥ 8
Number of people managed (indirectly)	≥ 10	≥ 40
Number of hours worked by the people you managed (directly and indirectly)	≥ 5000	≥ 25000
Number of hours you spent as a Program manager	≥ 350	≥ 1000
Number of interested parties	≥ 4	≥ 8

IPMA-B-Portfolio

- In the last 8 years, you have at least 60 non-overlapping months of experience as a portfolio manager, of which at least 36 months at IPMA B level (complexity score >25). The rest may be at IPMA C level (complexity score >16).
- We assume that you have spent approximately half of your working time on portfolio management. Over 60 months, that is +/- 4,400 hours.
- The table below gives an indication of the expected minimum scope of a 'typical' B-portfolio. These are not minimum requirements. These figures are a guideline, and their interpretation differs per sector.

Portfolio complexity factors	Indicative guidelines IPMA-C	Indicative guidelines IPMA-B
Period for which you are responsible	≥ 9 months	≥ 15 months
Number of parallel projects/programmes in the portfolio with:		
a complexity score at IPMA-B level:	1 of 2	≥ 3
a complexity score at IPMA-C level:	≥ 5	≥ 10
Number of times the portfolio changes substantially	≥ 1	≥ 2
Budgeted number of hours of projects/programmes:	≥ 10000	≥ 25000
Number of hours you spent on the portfolio as portfolio manager	≥ 600	≥ 1200
Number of stakeholders	≥ 4	≥ 8

IPMA-B-PMO

- In the last 8 years, you have at least 60 non-overlapping months of experience as a PMO professional, of which at least 36 months at IPMA B level (complexity score > 25). The rest may be at IPMA C level (complexity score >16).
- We assume that you have spent approximately half of your working time on work as a PMO professional. Over 60 months, that is +/- 4,400 hours.
- The table below gives an indication of the expected minimum scope of a 'typical' B-initiative. These are not minimum requirements. These figures are a guideline, and their interpretation differs per sector.

PMO complexity factors	Indicative guidelines IPMA-C	Indicative guidelines IPMA-B
Period during which you worked as a PMO professional	3-9 months	≥ 9 months
Number of hours you spent on the initiative as a PMO professional	60 - 380	≥ 380
Hours spent by all PMO team members on this PPP initiative (EXCLUDING your own hours)	nvt	≥ 1100
Number of PMO team members managed by you (direct/indirect, full-time/part-time)	nvt	≥ 2
Number of stakeholders	4 - 7	≥ 8
Hours spent by all PMO team members on this PPP initiative (EXCLUDING your own)	≥ 600	≥ 1200
PMO tasks carried out at the level of: Management / Department	Afdeling	Directie